



MINISTRY OF MINES AND STEEL DEVELOPMENT

Minerals & Metals Complex, No 2, Luanda Crescent,
Off Ademola Adetokunbo Crescent, Wuse II, P.M.B. 107, Abuja.
Telephone: 09 - 5235830 Fax: 09 - 5236518 Website: www.msmd.gov.ng

MMSD/PROC/505/1

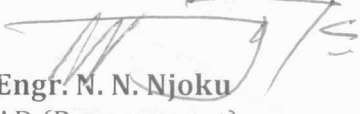
23RD JULY, 2013

The Managing Director Public and Private development Centre,
Public and Private Development Centre,
1st Floor UAC Commend Complex,
272/273 Central District,
Abuja.

RE: REQUEST FOR PROCUREMENT RECORDS AND INFORMATION ON:
LOT 1: PROCUREMENT OF EQUIPMENT TO UPGRADE AND UPDATE THE DATA BANK
ON THE ACTIVITIES IN THE METAL SECTOR.
LOT 5: PROCUREMENT OF IT EQUIPMENT AND ESTABLISHMENT OF A WELL
EQUIPPED AND STANDARD MINING INFORMATION SYSTEM IN THE MINISTRY OF
MINES AND STEEL DEVELOPMENT

I am directed to refer you to your letter on the above subject matter dated 24th June, 2013 requesting for an access to inspect the procurement records for the above lots in order to cite the required information and ascertain the precise documents that you would require a photocopy of.

2. Please, you may wish to be informed that in line with Section 16 (14) Public Procurement Act 2007 that the inspection of the procurement records is **tyed** to the payment of certain amount of money for among other things the administrative charges as stipulated in the said Act.
3. Recall that in our letter to you on this subject matter dated 14th March 2013, you were requested to make available for the Ministry the Sum of **Sixty-five Thousand Naira (N65, 000.00)** only to enable her expedite action on your request.
4. Please, you are advised to contact the Accounts Department of the Ministry for details on the payment instruction to enable the Ministry make the necessary arrangements for your inspection of the documents and subsequent copying and certifying of the documents and also an administrative charge.
5. Please, accept the Honourable Minister's reassurance and high regards.


Engr. N. N. Njoku
AD (Procurement)
For: Honourable Minister.

